

Notes of a meeting of the Corporate Equalities Management Group held in Level 4 Conference Room, Civic Offices, Angel Street, Bridgend at 2.30pm on 28th January 2010

Present:

D MacGregor (Chair)	-	Assistant Chief Executive (Corporate Development & Partnerships)
G Ennis	-	Head of Central Administration (Communities Directorate)
P Williams	-	HR Business Partner (Human Resources)
J Brooks	-	Policy & Business Development Manager (Wellbeing Directorate)
L Smith	-	Policy and Performance Management Officer (Equalities) (Corporate Development & Partnerships)
J Gregson	-	Children's Partnership Coordinator (Children's Directorate)
B Davies	-	Customer Services Manager (Resources Directorate)
P Allen (Notes)	-	Administrative Assistant (Corporate Development & Partnerships)

1. Apologies for absence

Apologies were received from L Hutton, L Jones and Y Shen.

2. Notes of CEC 04.01.10

Noted.

3. Notes of CEMG 16.12.09

Approved.

It was reported the note on page 2 "to deliver a community cohesion update to a future meeting of the LSB Delivery Board".

LS to clarify if LSB Delivery Board required an update on community cohesion.

4. Annual Monitoring Report on the Corporate Equality Scheme

A request for updates had been circulated on 11.12.09. Concerns were expressed over the lack of response from certain areas.

LS confirmed that she had discussed with Y Shen how the action plan could be improved and the group expressed support for this. CEMG representatives were asked to provide full updates by week ending 18th February.

5. Matters Arising

It was reported that the Welsh Language Board had published an “Overview of Annual Monitoring Reports 2008/2009: Local Authorities”. Bridgend County Borough Council has been recognised as having good practice in terms of Customer Service staff recruitment and training. Bev Davies was complemented for her work in this area.

ACTION – copy to be circulated to CEMG.

6. Update on training on Equality Impact Assessments

Dates have been identified for training. Further nominations need to be put forward for training by Directors.

7. EIA Reporting and Publication arrangements

The group considered how the Authority should report and publish EIAs. LS had carried out an initial web-based search of practice by other Welsh Local Authorities

Caerphilly publishes a list of EIAs undertaken annually. EIAs can be downloaded from Newport, Swansea and Torfaen’s websites.

It was agreed to publish a list for public information and further consideration will be given to making copies available on request.

8. Up-date on joint Customer Services, Welsh Language and Equality Training needs Assessment.

It was reported that it had been difficult to obtain organisational structure information for the survey.

LS to contact Directorates to clarify information to ensure accuracy.

9. Briefing on EHRC Human Rights Strategy

LS provided group with briefing. See report

Recommendations for EHRC Strategy to be addressed through Annual Monitoring Report on Corporate Equality Scheme

10. Any other business

No other business.

